

**EVENSURE MANAGEMENT LIMITED  
QUALITY MANAGEMENT MANUAL ~ EML 100**

**Equal Opportunities Policy**

Evensure Management Limited is an equal opportunity employer.

The aim of our policy is to ensure that no job applicant or employee receives less favorable treatment by virtue of their:

- AGE**
- COLOUR**
- DISABILITY**
- ETHNIC OR NATIONAL ORIGINS**
- GENDER**
- GENDER RE-ASSIGNMENT**
- MARITAL STATUS**
- NATIONALITY**
- POLITICAL OPINION OR AFFILIATION**
- RACE**
- RELIGIOUS BELIEF**
- SEXUAL ORIENTATION**

Nor will they be disadvantaged by any conditions or requirement that cannot be shown to be justifiable.

Selection criteria and procedures will be regularly reviewed to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

All employees will be given equal opportunity and where appropriate, special training, to enable them to progress within the Company.

The Company is committed to a program of action to make this Policy effective. This is in accordance and with due regard to the Equality Act 2010.

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This policy is to be:

- Communicated to ANY NEW staff upon appointment, during initial training
- Advised to existing staff by way of discussion/training and/or copy issue
- Permanently displayed on the Company premises

It may also be supplied to Clients with specifications.

Consequently, it is important that ALL staff fully understands and attempts to comply with this policy at all times.

Endorsed .....   
Director

Date ..... *Jan 2024* .....